



3<sup>rd</sup> Honeywell PTFA Meeting  
Minutes  
Wednesday, 17<sup>th</sup> January 2018

Attending:

Larkin Jago Co Chair  
Sarah Richardson Co Chair  
Lou Kizwini Treasurer  
Mina Dorontic Secretary  
Jane Neal – Head of Infant  
Duncan Roberts – Head of Junior

Class Reps:

Andy Jackson 3W  
Marie Chenailier 3K  
Nicole Brooks Palm  
Michal Tadmor – Hatte Palm  
Maud Cioffi – 3B  
Jo Clements – 6B  
Amanda Thomas - Mango  
Emma Sanz 4I  
Clare Bolton 5R  
Gabriela Kadasi Papaya  
Laetitia Anstree Parry – Maple  
Louise Vosper 6DG  
Pauline Vannier Holly Class  
Nicola Atkins 3B  
Jean-Luc Eyssautier Nursery  
Sarah Schutte 3K

- Welcome by Larkin Jago
- Thank you
  - Christmas Bazaar – Carla Galvin & team
  - Shopping Evening – Lisa King, Minsi Rucker, Sammy Duder & team, also Hamptons, who helped on the evening
  - Tea Towels – Andrea Mynott & Emma Robson
  - Bags2School – Mary Max

- Open Day Volunteers
  - Infant Nativity Play Volunteers
  - Christmas Cake Sale – 5B
  - Class Calendars – Emily Travis
  - Christmas Cards – all class reps
  - Christmas Tree Sale – Maud Cioffi and Nikki Atkins, Lisa King & Savills on the day.
- Christmas Bazaar Feedback
    - Feedback forms – please complete and submit to Carla
    - General feedback (stalls, administration, layout, communication, donation collection, etc) – forms passed around. Very important to have that input. Carla did send an email. Also there is a general feedback – OVERALL bazaar.
    - Please leave the forms in the PTFA tray
- Treasurer’s Report by Lou Kizwini

Very important to stress that we need three counts after the event: Even having had three counts – we had some coins that were not tender in this country. If we have three people doing the count then any mistakes can be picked up. Very important that we get this right to avoid any difficulties. Also we could take £20 notes – no problems with fakes.

- Christmas Bazaar – £8,300
  - Shopping Evening – £3,025
  - Christmas Tree Sale - £2,229
  - Class Calendars – £1,225
  - Christmas Cards – £1,195
  - Tea Towels - £879 (to date)
  - Bags2School – £266, we
  - Christmas Cake Sale – £125
  - Giving Machine – November £159.69, December £220.27
- Swedercise – sold out
    - Thursday, 18<sup>th</sup> January, 7-8pm – Apple Class is organising
    - Tickets on sale in playground from Apple Class Reps
  - Yoga Night
    - Wednesday, 24<sup>th</sup> January, 7-8pm – Mango Class is organising
    - Tickets are £10. Please email [mangoreps2017@gmail.com](mailto:mangoreps2017@gmail.com) to reserve a place or find Annemiek Barents or Jen Barton Packer on playground.
  - Krispy Kreme Sale
    - Thursday, 25<sup>th</sup> January, at pick-up – 6DG is organising, all the funds raised go to Year 6.
  - Valentine’s Cake Sale

- Thursday, 8<sup>th</sup> February, at pick-up – 4B is organising, between the gates
- “Happier, Calmer, Easier Parenting” talk by Noel Janis-Norton
  - Thursday, 28<sup>th</sup> February; doors at 7pm, talk 7:30-9:30pm
  - Tickets will be on sale for £10. More details nearer the time.

<https://www.calmerparenting.com/about-noel-janis-norton/>

This time we have picked up the topic

**Maximising Cooperation and Self-Esteem: Positive communication strategies.**

Do you often feel that you need to shout, nag, threaten, criticise and lecture, just to get your children to do what you ask? In this talk, we discuss how you can communicate positively with your children and teens to improve their cooperation. By using these skills, you will also create a better atmosphere at home and enhance your children’s self-esteem.

We will be selling tickets online. More information will follow. We would have to increase the price of the ticket for the fees the online company charge.

Carla, did ask for the Christmas Bazaar, but that was not feasible for the 3 pounds per ticket.

Jane and Duncan: Parents evening system – payment can’t be done through the actual system. It’s not flexible. But soon we will set up the online banking system – the one Bolingbrook uses. From, dinner money, to school trips, events ... that will be in action from next academic year.

It would be a good idea for the PTFA to use online ordering and payment for the Xmas trees next year.

- Class Calendars (Year 2 and Year 6)
  - Sold outside gates this Friday, 19<sup>th</sup> January. We do have spares, please contact PTFA if anyone in your class still wants one. 100% profit for PTFA.
- Independence Market
  - Meal delivery service – prepared meals supplied, cook at home - [www.independencemarket.com](http://www.independencemarket.com)
  - 50% off first “meal for four” to Honeywell parents and families
  - £4 donation to the PTFA for the first order placed using the dedicated Honeywell code (see dedicated email to follow)

Order by 4pm for the dinner delivery. Here is the example how it comes.

Price range: 16-18 pounds – family of 4.

Local family that has started the business.

Sarah Schutte asked what the ongoing benefit would be to Honeywell in the new relationship with Independence Market. Larkin explained that they are a new start up and for the moment they don't have the finances to commit to an ongoing payment to the PTFA. We had asked them for one but have agreed to review the arrangements once our relationship is established.

- Riverford Dinner/Independence Market Dinner

- Looking for volunteers to host a dinner at home prepared by Riverford or Independence Market (x3) with a view to having guests sign-up.

Independence Market

- They will bring everything, wine, glasses, napkins – free party - Demo
- Monday and Tuesday  
05,06. Feb  
12,13 Feb  
30<sup>th</sup> Jan and 15<sup>th</sup> Feb

We will take on the first come and first serve bases.

The communication – probably will be the leaflet. We would like reps to be the first point of contact.

Riverford

- They produce a nice evening with a chef and their food. If you would like to host the evening, do let us know.

- Communications

- The PTFA is streamlining communication and attempting to send more emails directly to parents. No need for reps to forward emails to class parents unless specifically requested. It does take the personal touch out – but at least makes less emails to be forwarded.
- Reminder that new class members need to register on the PTFA website receive PTFA newsletters and direct emails.
- Looking to add a PTFA position for someone responsible for looking after **PTFA website**. (revamp, and maintain)

Andy Jackson will help us with the newsletter.

- Fundraising

- Looking for people with professional fundraising experience to give us guidance on the PTFA's fundraising strategies.
- Forthcoming events
  - Thursday, 18<sup>th</sup> January, 7-8pm – Swedercise (Apple)
  - Wednesday, 24<sup>th</sup> January, 7-8pm – Yoga Night (Mango)
  - Thursday, 25<sup>th</sup> January – Krispy Kreme Sale (6DG)
  - Thursday, 8<sup>th</sup> February – Valentine's Cake Sale (4B)
  - Thursday, 28<sup>th</sup> February – “Happier, Calmer, Easier Parenting” talk (PTFA)
  - Thursday, 15<sup>th</sup> March – St. Patrick's Night (Maple) – Evening for all the parents. Irish Band – fish and chips. Spread the word. Tickets will be sold next week. 20 per ticket. (100-130) – could be over £2,000 excluding the bar. Its dancing. Start at 8pm. We will have a box in the office for the tickets – decorations exist from the promises auction.

There is a Quiz night – 11<sup>th</sup> of May, the team from the last year  
 Summer fete – 23<sup>rd</sup> of June, team from last year.

- Next PTFA meeting: Wednesday, 7<sup>th</sup> March 2018, 7:30pm, Staff Room